



RMC NAVHDA Annual Meeting | MINUTES

Meeting date | time August 05, 2023 | 7:08PM | Meeting location Surefire Kennels

Meeting called by	Tim Griffin
Type of meeting	Annual Meeting
Facilitator	RMC NAVHDA Board
Note taker	Nik Gonzales

AGENDA TOPICS

Agenda topic Approval of 2022 Meeting Minutes | Presenter Tim Griffin

- 2022 Meeting Minutes unanimously approved

Action items	Person responsible
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N/A

Agenda topic Board Reports | Presenter Board Members

- 2023 Reports were provided by the following board members.
 - President:
 - Nothing to report on Cobb until we hear from CPW
 - Budget committee established this year is helping chapter greatly
 - Vice President:
 - First year of running 3 tests
 - We were only able to run 3 tests because of our volunteers
 - In 2023 we had 57 volunteers fill 124 roles
 - Treasurer
 - Report attached
 - Secretary
 - 108 members for 2023
 - 2024 annual report to include membership trends
 - Membership trends
 - 2022 188
 - 2021 163

- 2020 123
 - 2019 120
- Director of Testing:
 - First year of 3 tests
 - 3 tests allowed us to reduce the test wait list to 2 handlers
 - Next year we need to try to move off of Mother's Day weekend
 - 2024 *TENATIVE* TEST DATES
 - May 18,19
 - June 7,8,9
 - August 9,10,11
 - 2024 Test applications open February 1 2024
 - Test expenses are rising
 - Volunteers are the core of why tests are successful
- Director of Training:
 - 2024 training days will continue to be the last Saturday of each month
 - Lots of training equipment purchased in 2023
 - Kato boards
 - Bumpers
 - Zinger
 - Electronics
 - Traps
 - 2024 training budget will include the following
 - Starter pistol
 - Dokkens
 - Electronics
 - Thank you training committee members
- Director of Promotions:
 - We need a replacement to step up for 2025
 - Having a promotions person at the parking lot helped greatly
 - Need mor volunteers to do this
 - Need to solicit feedback form membership on what to buy for next year
- Director of Youth
 - 1st year for Youth Mentor program
 - Received positive feedback from mentors and youth
 - We learned a lot form the changes this year and are looking forward to next year
 - Thank you, mentors
 - 5 Youth participants handling both NA and UT dogs
 - We need Youth Committee members
 - If interest let Megan know
 - The Youth Committee will start meeting monthly
 - We need to involve more kids
 - Want to start advertising
 - We would like to have separate test for youth

Action items

Person responsible

Send out call for Youth Committee Volunteers

John Harris

Agenda topic Elections | Presenter Tim Griffin

- The following board positions were renewed, unanimously and unopposed:
 - President - Tim Griffin
 - Secretary - Nik Gonzales
 - Director of Testing - Allen Kidd
 - Director of Youth - Megan Townsend
 - Director of Judging - Jake Heesacker
 - Director of Promotions - Hunter Townsend
 - Director of Training - Pete Corso
- The following board positions were voted on and nominated, unanimously and unopposed:
 - Vice President - John Harris
 - Treasurer - Sharelle Gonzales

Action items

Person responsible

N/A

Agenda topic Selection of Appointed Positions | Presenter Tim Griffin

The following board positions were renewed, unanimously and unopposed:

- Bird Steward: Jake Heesacker
- CPW Liaison: Theo Stein

Other

- Webmaster: John Harris
- We should solicit 2-3 other volunteers to assist with the website
- We should seek professional help with website development

Action items

Person responsible

Call for volunteers to assist with the website

Jon Harris

Agenda topic Old Business | Presenter Name Tim Griffin

No old Business

N/A

Agenda topic New Business | Presenter Name Tim Griffin

- Test fees
- Due to increased costs and reviewing test fees from other chapters around the country the Budget Committee is recommending that we increase test fees
 - Test fees will be as follows:
 - Natural Ability:
 - Old \$145 New \$150
 - Utility:
 - Old \$150 New \$175
 - Additional \$50 for non-RMC Members
 - **Board unanimously approves new rates for 2024.**
- 2024 Test Dates
 - May 18,19 (NA Only)
 - June 7,8,9
 - NA can only Test in May or June. Can not test in both months.
 - August 9,10,11
 - Test Application/Fees cannot be postmarked earlier than February 1st 2023.
 - **Board unanimously approves testing dates for 2024.**
- 2024 Tentative Training Schedule
 - Last Saturday of Every Month as listed.
 - March, April, May, June, July
 - Small game or fishing license is required by **everyone** coming to Cobb Lake training days
- NAVHDA International meeting
 - Chapter delegates Appointed: Tim Griffin
 - There are no motions for the NAVHDA International meeting.
 - **Board unanimously approves delegate for 2024**
- Aims and Rules clinic
 - Would be held in July 2024
- Chapter Gunner's clinic
 - Interest expressed by membership in attendance
 - Details forthcoming
- February in person meeting
 - Interest expressed by membership in attendance
 - This event would be a pre training season kickoff
 - Possible fundraising event
- Draft letter to international
 - This letter would be in regards to NAVHDA exclusive sponsors not being helpful at a local level
 - Gathering support of other chapters would be helpful

Action items**Person responsible**

Draft letter to NAVHDA international

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Agenda topic Open the Floor for Comments/Suggestions | **Presenter Name** all Discussion

- There was a request for more open board meetings
- There was a request to move the annual meeting off of a test weekend
- The chapter received a \$1000 dollar donation from John Deere through one of the apprentice judges

Action items**Person responsible**

Board to consider membership requests

BOD

North American Versatile Hunting Dog Association Rocky Mountain Chapter
Budget vs. Actuals: 2023 Budget - FY23 P&L
January - December 2023

	Actual	Budget	Total over Budget	% of Budget
Revenue				
Donations	128.54		128.54	
Events Income			0.00	
Clinic/Seminars/Training Fees	12,460.00	11,920.00	540.00	1.05
Fundraising			0.00	
Promotions	962.00	3,075.00	(2,113.00)	0.31
Team Elevate	30.00		30.00	
Total Fundraising	992.00	3,075.00	(2,083.00)	0.32
Training Day Fees	5,770.00		5,770.00	
Total Events Income	19,222.00	14,995.00	4,227.00	1.28
Fall Test Income		3,380.00	(3,380.00)	0.00
Fundraising			0.00	
Promotions			0.00	
Team Elevate	0.00		0.00	
Total Fundraising	0.00	0.00	0.00	
Meal Fees	120.00		120.00	
Test Entry Fees	145.00		145.00	
Total Fall Test Income	265.00	3,380.00	(3,115.00)	0.08
Membership Dues	4,050.00	5,625.00	(1,575.00)	0.72
Promotions	110.00		110.00	
Spring Test Income		3,050.00	(3,050.00)	0.00
Fundraising			0.00	
Promotions	275.00		275.00	
Total Fundraising	275.00	0.00	275.00	
Meal Fees			0.00	
Test Entry Fees	3,125.00		3,125.00	
Total Spring Test Income	3,400.00	3,050.00	350.00	1.11
Summer Test Income		3,660.00	(3,660.00)	0.00
Fundraising			0.00	
Promotions	150.00		150.00	
Team Elevate	60.00		60.00	
Total Fundraising	210.00	0.00	210.00	
Test Entry Fees	3,270.00		3,270.00	
Total Summer Test Income	3,480.00	3,660.00	(180.00)	0.95
Total Revenue	30,655.54	30,710.00	(54.46)	1.00
Gross Profit	30,655.54	30,710.00	(54.46)	1.00
Expenditures				
Administrative		300.00	(300.00)	0.00
Bank Charges & Fees	742.68	1,000.00	(257.32)	0.74
Event Expenses		6,000.00	(6,000.00)	0.00
Bird Purchases	5,880.00	870.00	5,010.00	6.76
Entry Fees	4,543.00	200.00	4,343.00	22.72
Meals/Hotel/Travel Expenses	1,868.14	1,940.00	(71.86)	0.96
Portapotty Rental	1,016.60	1,120.00	(103.40)	0.91
Venue/Permits	221.42	147.00	74.42	1.51
Total Event Expenses	13,529.16	10,277.00	3,252.16	1.32
Fall Test Expenses			0.00	
Bird Purchases		2,760.00	(2,760.00)	0.00
Judge Expenses		2,960.00	(2,960.00)	0.00
Lodging	810.82		810.82	
Total Judge Expenses	810.82	2,960.00	(2,149.18)	0.27
Meals/Food/Beverage		675.00	(675.00)	0.00
NAVHDA International Test Fees		300.00	(300.00)	0.00
Portapotty Rental		290.00	(290.00)	0.00
Supplies		250.00	(250.00)	0.00
Venue/Permits		25.00	(25.00)	0.00
Total Fall Test Expenses	810.82	7,260.00	(6,449.18)	0.11
Fundraising Expenses		3,000.00	(3,000.00)	0.00
Promotions	2,580.19		2,580.19	
Team Elevate	317.05		317.05	
Total Fundraising Expenses	2,897.24	3,000.00	(102.76)	0.97
Office Supplies & Software	78.65	150.00	(71.35)	0.52
Other Business Expenses	505.35	150.00	355.35	3.37

Spring Test Expenses	145.00		145.00	
Bird Purchases	1,675.00	1,940.00	(265.00)	0.86
Judge Expenses	17.90	2,720.00	(2,702.10)	0.01
Lodging	533.96		533.96	
Travel	1,148.76		1,148.76	
Total Judge Expenses	1,700.62	2,720.00	(1,019.38)	0.63
Meals/Food/Beverage	422.19	450.00	(27.81)	0.94
NAVHDA International Test Fees	200.00	300.00	(100.00)	0.67
Portapotty Rental	165.00	290.00	(125.00)	0.57
Supplies		250.00	(250.00)	0.00
Venue/Permits		25.00	(25.00)	0.00
Total Spring Test Expenses	4,307.81	5,975.00	(1,667.19)	0.72
Summer Test Expenses			0.00	
Bird Purchases	2,230.00	2,760.00	(530.00)	0.81
Judge Expenses	504.30	2,960.00	(2,455.70)	0.17
Lodging	814.48		814.48	
Travel	1,053.20		1,053.20	
Total Judge Expenses	2,371.98	2,960.00	(588.02)	0.80
Meals/Food/Beverage	727.25	675.00	52.25	1.08
NAVHDA International Test Fees	200.00	300.00	(100.00)	0.67
Portapotty Rental	165.00	290.00	(125.00)	0.57
Supplies		250.00	(250.00)	0.00
Venue/Permits		25.00	(25.00)	0.00
Total Summer Test Expenses	5,694.23	7,260.00	(1,565.77)	0.78
Taxes & Licenses	10.00	10.00	0.00	1.00
Testing			0.00	
Testing Equipment	905.99		905.99	
Testing Supplies	233.32		233.32	
Total Testing	1,139.31	0.00	1,139.31	
Trailer	70.97	100.00	(29.03)	0.71
Training		1,000.00	(1,000.00)	0.00
Training Equipment	710.57		710.57	
Training Supplies	364.98		364.98	
Total Training	1,075.55	1,000.00	75.55	1.08
Total Expenditures	30,861.77	36,482.00	(5,620.23)	0.85
Net Revenue	793.77	(5,772.00)	6,565.77	0.04

Friday, Aug 11, 2023 09:21:16 PM GMT-7 - Accrual Basis